

Pelton Parish Council 17.9.25						
Who To	What For	Cost	Cost Centre	Checked in Budget	Sign 1	Sign 2
Standing Orders or BACS to be paid if agreed at meeting						
Staff costs	September salaries	Sep-25	1828.84	4000 & 4005	Yes	
HMRC	September PAYE/Ni		248.65		4020	Yes
GB Pest Control			360.00		4530	Yes
Joanne Dickinson	Reimburse for HP Smart printing Plan-16.7.25- 15.8.25		55.99		4160	Yes
Joanne Dickinson	Reimburse for HP Smart printing Plan-16.8.25- 15.9.25		55.99		4395	Yes
Pelton Community Centre	Part 2 of annual grant		49500.00		4320	Yes
GVEC	Part 2 of annual grant		11487.50		4310	Yes
Durham County Council	Neighbourhood Warden - September 2025		976.14		4375	Yes
Payments agreed in principle for payment at previous meetings and/or paid as due for payment prior to next PC Meeting						
Wave	Grange Villa 2- 28.4.25-27.7.25		168.74		4540	Yes
Wave	Grange Street 21.4.25-20.7.25		320.66		4540	Yes
Wave	Newfield - 28.3.25-27.6.25		64.22		4540	Yes
Staff Costs	Staff salaries- August 2025		3053.41	4000, 4002 and 4005	Yes	
Envirocare	Quarter 2 Grounds maintenance		1386.25	4410 & 4415	Yes	
GB Pest Control	August visits		360.00		4530	Yes
GemTravel	Coach Trip South Shields		610.00		4350	Yes
Durham County Council	Neighbourhood Warden- August 2025		976.18		4375	Yes
HMRC	PAYE/Ni- August 2025		532.68		4020	Yes
Ongoing Direct Debits-	What For					
Nest	Pension for J Dickinson & R Bridgeford August 2025		147.81	4030&4035	Yes	
NEST	Pension for J Dickinson September 2025		68.06	4030 & 4035	Yes	
Tesco Mobile	August Mobile Bill		10.64		4110	Yes
Tesco Mobile	September mobile bill		10.64		4110	Yes
ICO`	Annual Subscription- Information Commissioners Office		47		4210	Yes

Pelton Parish Council 22.10.25						
Who To	What For	Cost	Cost Centre	Checked in Budget	Sign 1	Sign 2
Standing Orders or BACS to be paid if agreed at meeting						
Staff costs	October salaries	2211.6	4000 & 4005	Yes		
HMRC	October PAYE/NI	572.22		4020	Yes	
GB Pest Control		360.00		4530	Yes	
Joanne Dickinson	Reimburse for HP Smart printing Plan-16.9.25- 15.10.25	55.99		4160	Yes	
Mollarts & Co	Quarter 3 Professional Fees	109.20		4010	Yes	
Joanne Dickinson	Large Poppies	250.00		4325	Yes	
Joanne Dickinson	2 x wreaths	39.98		4345	Yes	
Joanne Dickinson	Cable ties for Poppies	57.95		4325	Yes	
Amazon	4 storage boxes- community event storage	25.49		4395	Yes	
Amazon	Laminating pouches	8.99		4150	Yes	
Durham County Council	Neighbourhood Warden - September 2025	976.14		4375	Yes	
Payments agreed in principle for payment at previous meetings and/or paid as due for payment prior to next PC Meeting						
Wave	Ind Street- 11.6.25-10.9.25	154.30		4540	Yes	
Wave	Poultry Scheme- 11.6.25-10.9.25	195.15		4540	Yes	
Wave	Hylton Terrace- 16.6.25-14.9.25	226.18		4540	yes	
Wave	Newfield - 26.6.25-27.9.25	66.08		4540	Yes	
Joanne Dickinson	Picnic benches- Hilda Park FC	288.00		4345	Yes	
Outrank	Annual website hosting	238.80		4120	Yes	
HCI Data	PC domain renewal	114.00		4145	Yes	
North East Lock and Key	Padlocks- Grange Villa	90.62		4525	Yes	
Cong Burn Nursery	Environmental improvements- Newfield- Fully funded by OPCC	1000.00		4355	Yes	
Mr I Bell	Neighbourhood in Bloom prize	30.00		4340	Yes	
Mr & Mrs MacIennan	Neighbourhood in Bloom prize	50.00		4340	Yes	
Pelton community centre	Neighbourhood in Bloom prize- donated by Mrs Rundle	30.00		4340	Yes	
Pelton Grange Nursing Home	Neighbourhood in Bloom prize	30.00		4340	Yes	
Ongoing Direct Debits-	What For					
Nest	Pension for J Dickinson October 2025	142.52	4030&4035	Yes		
Tesco Mobile	October Mobile Bill	10.64		4110	Yes	

Pelton Parish Council 26.11.25						
Who To	What For	Cost	Cost Centre	Checked in Budget	Sign 1	Sign 2
Standing Orders or BACS to be paid if agreed at meeting						
Staff costs	November salaries	3017	31 4000 & 4005	Yes		
HMRC	November PAYE/NI	1053.96	4020	Yes		
MKA Pest Control	Pest control visits - 23.11.25, 7.12.25, 21.12.25, 4.1.26, 18.1.26	1250.00	4530	Yes		
Joanne Dickinson	Reimburse for HP Smart printing Plan-16.11.25- 15.12.25	55.99	4160	Yes		
Envirocare	Quarter 3 grounds maintenance	1386.25	4410 and 4415	Yes		
Joanne Dickinson	Signs for allotments	152.38	4525	Yes		
Steohen Hann	Mileage claim-20.10.25- Home to County Hall and return	4.80	4040	Yes		
Stephen Hann	Mileage claim - 17.9.25- Home to CDALC Exec meeting and return	11.20	4040	Yes		
Stephen Hann	Mileage claim- 25.10.25- Home to CDALC AGM, Shildon and return	12.80	4040	Yes		
Stephen Hann	Mileage claim- 15.10.25 - Home to County Hall and return	4.80	4040	Yes		
Amazon	Lockable Key Cbinet Storage	34.79	4150	Yes		
SE Harrison and sons	7 x Christmas Trees	1092.00	4450	Yes		
Down to Earth Landscapes	Install 7 x Christmas Trees	1260.00	4450	Yes		
Amazon	4 x storage boxes for community events	25.99	4395	Yes		
Pelton Community Centre	Reimburse Defib Pads	75.18	4335	Yes		
Durham County Council	Neighbourhood Warden - November 2025	976.14	4375	Yes		
Payments agreed in principle for payment at previous meetings and/or paid as due for payment prior to next			PC Meeting			
Wave	Grange Villa 2- 28.7.25-27.10.25	338.90	4540	Yes		
Wave	Grange Street- 21..7.25-20.10.25	193.50	4540	Yes		
SC Masonry North East	War Memorial Cleaning	150.00	4620	Yes		
Andrew Arkle	Piper on 9.11.25	75.00	4350	Yes		
Ongoing Direct Debits-	What For					
Nest	Pension for J Dickinson November 2025	239	38 4030&4035	Yes		
Tesco Mobile	November Mobile Bill	10.64	4110	Yes		

Pelton Parish Council 18.2.26				Checked in Budget	Sign 1	Sign 2
Who To	What For	Cost	Cost Centre			
Standing Orders or BACS to be paid if agreed at meeting						
Staff costs	February salaries	3139.77	4000 & 4005	No-	4000	
HMRC	February PAYE/NI	1077.36	4020	Yes		
MKA Pest Control	Pest control visits -	600.00	4530	Yes		
Joanne Dickinson	Reimburse for HP Smart printing Plan-16.10.25- 15.11.25	55.99	4160	Yes		
Joanne Dickinson	Reimburse for HP Smart printing Plan-16.1.26- 15.2.26	55.99	4160	Yes		
Joanne Dickinson	Msoft 365- January 2026	23.04	4145	Yes		
Joanne Dickinson	Norman Wilson- Whisky	22.00	4150	Yes		
Joanne Dickinson	Reimburse – In Bloom presentation refreshments	38.95	4340	Yes		
Amazon	A4 display folders	15.59	4150	Yes		
Joanne Dickinson	Litter Picking Uniform- Tracey	79.99	4475	No		
Joanne Dickinson	Litter Picking Uniform- Trevor and Tracey	60.00	4475	Yes		
Joanne Dickinson	Litter Picking uniform- Tracey/Janice and Trevor	122.77	4475	No		
Joanne Dickinson	Litter Picking uniform- Tracey	82.39	4475	No		
Joanne Dickinson	Replaced laptop hardware	90.00	4140	Yes		
Bag O Tools	Litter Picking equipment	134.40	4475	No		
Amazon	4 x storage boxes for community events	27.98	4395	Yes		
Amazon	3 x personal alarms	37.02	4475	No		
Envirocare	Quarter 4 Grounds Maintenance	1386.25	4410 & 4415	Yes		
Durham County Council	Neighbourhood Warden - February 2026	976.14	4375	Yes		
Payments agreed in principle for payment at previous meetings and/or paid as due for payment prior to next PC Meeting						
Wave	28.10.25-27.1.26- GV2	70.99	4540	Yes		
Trevor Fenwick	Reimburse for work boots	69.99	4475	Yes		
Wave	21.10.25-20.1.26- G Street	275.19	4540	Yes		
Roseberry Primary School	Donation- School Trip	500.00	4395	Yes		
Joanne Dickinson	Perspex- Newfield Noticeboard- incorrect size	55.52	4350	Yes		
Ongoing Direct Debits-	What For					
Nest	Pension for J Dickinson February 2026	239.38	4030&4035	Yes		
Tesco Mobile	February Mobile Bill	10.64	4110	Yes		

Pelton Parish Council 28.1.26					
Who To	What For	Cost	Cost Centre	Checked in Budget	Sign 1 Sign 2
Standing Orders or BACS to be paid if agreed at meeting					
Staff costs	January salaries	2900.79	4000 & 4005	4000- No	
HMRC	January PAYE/NI	1012.46		4020	Yes
Mollart & Co	Quarter 4 Fee	114.60		4010	Yes
MKA Pest Control	Pest control visits	600.00		4530	Yes
Joanne Dickinson	Reimburse for HP Smart printing Plan-16.12.25-15.1.26	55.99		4160	Yes
Joanne Dickinson	Reimburse for Msoft 365 from April-December 2025	209.35		4145	Yes
Joanne Dickinson	Present for Norman Wilson retirement	33.89		4350	Yes
Joanne Dickinson	Correct perspex for N&PLERA noticeboard	58.73		4350	Yes
SLCC	Annual Membership	253.00		4230	Yes
Joanne Dickinson	Reimburse - sweets for Roseberry School Assembly	22.40		4350	Yes
Amazon	ChristmasTree Lights	43.04		4450	Yes
Parish Online	New email addreses and domain transfer	362.40		4160	Yes
Ian Watkins	Gate repairs at Grange Villa allotments	90.00		4525	Yes
Amazon	4 x storage boxes for community events	25.99		4395	Yes
Durham County Council	Neighbourhood Warden - January 2026	976.14		4375	Yes
Payments agreed in principle for payment at previous meetings and/or paid as due for payment prior to next PC Meeting					
Wave	11.9.25-10.12.25- Poultry Scheme	75.63		4540	Yes
Wave	15.9.25-14.12.25- Hylton Terrace	78.89		4540	Yes
Wave	11.9.25-10.12.25- Ind Street	31.51		4540	Yes
Wave	28.9.25-27.12.25 Newfield	65.82		4540	Yes
NALC	Accreditation Fee- Gold Award	240.00		4210	Yes
Amazon	Wall mounted Key safes- allotments	74.92		4525	Yes
Amazon	Paper cups- event	21.73		4395	Yes
Amazon	Diary and Display folders	32.22		4150	Yes
Amazon	Printing paper	25.83		4150	Yes
Amazon	Batteries- Christmas Lights	78.36	4000 & 4005	4450	Yes
Staff costs	December salaries	3810.69		4000-No	
HMRC	December PAYE/NI	1336.17		4020	Yes
Durham County Council	December - Neighbourhood Warden	976.14		4375	Yes
Office of Durham Police	Donation- CLS Market Activity Week	1500.00		EMR 4350	Yes
Holy Trinity Church	Carol Service refreshments	100.00		4345	Yes
West Pelton Primary School	Donation- Pantomime	700.00		4345	Yes
Ongoing Direct Debits-	What For				
Nest	Pension for J Dickinson December 2025	239.38	4030&4035	Yes	
Nest	Pension for J Dickinson January 2026	239.38	4030 & 4035	Yes	
Tesco Mobile	December Mobile Bill	10.64		4110	Yes
Tesco Mobile	January mobile bill	10.64		4110	Yes

Who To	What For	Cost	Cost Centre	Checked in Budget	Sign 1	Sign 2
Standing Orders or BACS to be paid if agreed at meeting						
Staff costs	March salaries	3823.67	4000 & 4005	No- 4000, Yes – 4005		
HMRC	March PAYE/NI	1313.25	4020	Yes		
MKA Pest Control	Pest Control Visits	600.00	4530	Yes		
Mollarts	End of year finance paperwork	48.00	4010	Yes		
Joanne Dickinson	Reimburse for HP Smart printing Plan-16.2.26- 15.3.26	55.99	4160	Yes		
Amazon	Paper. Paperclips and Folders	42.72	4150	Yes		
Wave	11.12.25-10.3.26- Poultry Scheme	99.87	4540	Yes		
Wave	11.12.25-10.3.26- Ind Street	94.97	4540	Yes		
Wave	15.12.25-14.3.26- Hylton Terrace	68.83	4540	Yes		
Joanne Dickinson	Reimburse March Msoft 365	23.04	4145	Yes		
Pelton Community Centre	Printing costs	17.60	4160	Yes		
Durham County Council	Neighbourhood Warden – March 2026	976.14	4375	Yes		
Zurich Insurance	Annual insurance- to be paid on 1.4.26	4212.22	4230	Yes		
Payments agreed in principle for payment at previous meetings and/or paid as due for payment prior to next PC Meeting						
Tracey Rickard	Reimburse for gloves	12.00	4475	No		
Tracey Rickard	Reimburse for boots	28.00	4475	No		
Mazars	External Audit Fee 24/25	756.00	4250	No		
Ian Watkins	Fencing- Poultry Scheme	530.00	4525	Yes but EMR payments required this financial year		
Stephen Rutter	Grange Villa Bedding plants at the brick flower beds	110.00	4420	Yes		
HM Land Registry	Title Search – GV Football Field 1	14.00	4150	Yes		
HM Land Registry	Title Search – GV Football Field 2	7.00	4150	Yes		
Ongoing Direct Debits-	What For					
Nest	Pension for J Dickinson March 2026	239.38	4030&4035	Yes		
Tesco Mobile	March Mobile Bill	10.64	4110	Yes		

Pelton Parish Council 22.4.26					Sign 1	Sign 2
Who To	What For	Cost	Cost Centre	Checked in Budget		
Standing Orders or BACS to be paid if agreed at meeting						
Staff costs	April salaries	3621.99	4000 & 4005	Yes		
HMRC	April PAYE/NI	1087.96	4020	Yes		
MKA Pest Control	Pest Control Visits	600.00	4530	Yes		
Mollarts	Quarter 1 Fee	114.60	4010	Yes		
CDALC	NALC & CDALC Annual Subscription	1199.22	4150	Yes		
Joanne Dickinson	Reimburse April Msoft 365	23.04	4145	Yes		
Rialtas Business Solutions	Annual Software Support	252.00	4135	Yes		
Durham County Council	Annual Summer Bedding Contract	7131.01	4420	Yes		
Payments agreed in principle for payment at previous meetings and/or paid as due for payment prior to next PC Meeting						
Pelton Community Centre	Part 1 of annual grant	51975.00	4320	Yes		
Grange Villa Enterprise Centre	Part 1 of annual grant	12062.00	4310	Yes		
Pelton Community Centre	Annual Room Hire	5750.00	4130	Yes		
Wave	28.12.25-27.3.26- Newfield	230.55	4540	Yes		
Derek Wilson	Annual Lease Payment- GV allotments	1890.00	4550	Yes		
NEWMP	Annual Subscription	100.00	4350	Yes but EMR payment required from last financial year		
Ongoing Direct Debits-	What For					
Nest	Pension for J Dickinson April 2026	239.38	4030&4035	Yes		
Tesco Mobile	April Mobile Bill	10.64	4110	Yes		
HP Print	April Print costs	55.99	4160	Yes		